

Client Due Diligence – Individuals

- Original Passport **OR** original driving licence

AND two of the following original documents not older than three months old:-

- Utility bill;
- Bank statement;
- Correspondence from a States or Parish authority

Property Transactions - Valid Jersey Registration card (this can be obtained from the Social Security Department) this card should show your residential status and an expiry date.

In the event that it is not possible to attend at the offices of Benest & Syvret with the original documents (e.g. overseas clients) then we are able to accept certified copies of the requested documents **PROVIDED** the certifier

1. Is an Advocate, Barrister or Solicitor or equivalent in his/her jurisdiction; or
2. Is a Chartered or Certified Accountant or equivalent in his/her jurisdiction; AND
3. Is subject to professional rules of conduct

The certifier must certify that:

- He has seen the original documentation verifying identity and/or residential address;
- The copy of the document (which he certifies) is a complete and accurate copy of that original; and
- Where the documentation is to be used to verify identity of an individual and contains a photograph, the photograph contained in the document certified bears a true likeness to the individual requesting certification

Or use wording to the same effect.

The certifier must also sign and date the copy document, and provide adequate information so that he may be contacted in the event of a query.